

TERMS AND CONDITIONS

Bookings, Confirmation and Payment

In order to secure your function a non-refundable/non-transferable deposit of \$200 is required within 7 days of making a tentative booking. Your function will be confirmed once the deposit is paid. Where upon the deposit has not been received within this period, management reserves the right to cancel your function and re-allocate the area without notice. Confirmation of menu and final numbers are required 14 days prior to the function. This number will represent the minimum numbers for which you will be charged. In the event of an increase or decrease in numbers the Marina Sunset Bar reserves the right to re-allocate the function to another suitable area.

Full payment is required no later than 14 days prior to the function. Cash or credit card can be used to make payment. *For Diners, and AMEX card, 2.89% will be levied for the total value of your account. Where credit card details have been provided as means of booking, the customer authorises Marina Sunset Bar to charge the outstanding balance to that card. Please note, any additional food or beverages served on a consumption basis must be settled at the completion of the function.

Pricing

Every endeavour is made to maintain prices as printed; however, these may be subject to alteration without notice. Please note, in the event your function falls on a Public Holiday weekend, a surcharge of 15% may apply to your bill. All prices quoted are G.S.T inclusive.

Underage Guests

Please note, due to Liquor Licensing Laws, all guests under the age of 18 years old must have vacated the venue by 9pm. Please feel free to speak to our function coordinator if different hours will suit your function.

Furniture

We are able to move the majority of furniture in Marina Sunset Bar. This includes high bars and couches. Desired setup for your function must be confirmed with our Functions Coordinator 14 days prior to the function. Please note our Pool Table cannot be moved.

Entertainment

Marina Sunset Bar has live music Friday nights as well as Sunday afternoon. At all other times music can be provided via our NightLife™ system. Due to strict licensing regulations, Marina Sunset Bar Management must approve all musicians/entertainment prior to your function. Marina Sunset Bar reserves the right to control all sound levels at your function. As this is a multi-use venue sound levels cannot be guaranteed.

Legal Obligations/Damages

Clients are financially responsible for any damage sustained to the Marina Sunset Bar by the client, client's guests or invitees, or other persons attending the function. Management does not accept responsibility for any injuries sustained to any person as a result of equipment installed in the Marina Sunset Bar by the client or parties acting on behalf of the client. We accept no responsibility for any gifts, goods or any other items during a function or left behind at the conclusion of a function. No items are to be adhered to any wall, door or other part of the building unless the Marina Sunset Bar has granted prior permission. No form of confetti is permitted on any part of Marina Sunset Bar property. General cleaning requirements following the function is included, however if cleaning requirements are judged to be excessive, a minimum \$150 clean up fee will be charged depending on the state of the facility after the function.

Security/Conduct

Depending on the type of function, some functions may attract a charge for security. The preferred security company used by the Marina Sunset Bar is the only security to be used in such circumstances. It is understood that the client will conduct their function in an orderly manner, in full compliance with Marina Sunset Bar Management and all applicable laws. Marina Sunset Bar practices responsible service of alcohol and reserves the right to exclude or eject any individual who behaves in an objectionable manner.

Signed : _____ Date: ____/____/____